

APPLICATION FORM FOR TEACHING STAFF

POST APPLIED FOR.....



1. Full Name 2. M/F
3. Father's/Husband's/Wife's Name
4. a) Father's Profession
Place of work & phone no.
- b) Mother's profession
Place of work & phone no.
- c) Spouse's profession
Place of work & phone no.
5. Date of Birth
Age on next birthday : Years
6. Mother Tongue
7. Language(s) commonly spoken at home
8. Local Address
.....
Phone Mobile No. E-mail:
9. Permanent Address
.....
10. Nationality
11. Family status (Married/Unmarried/Divorced/Separated)
12. No. of children age and sex and, if studying, name of the institution(s)
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13. Academic & Professional Qualifications (Attested copies of certificates to be attached)

Examinations Passed beginning from high school/higher sec. exam.	Subjects	Name of school/ college attended	% Marks & Div.	Univ./ Board	Medium of Instruction	External or regular Student	Year

14. Name of school where practice teaching was conducted

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15. Experience in recognized schools. (Attested copies of certificates(s) from the Head of the Institution should be attached) :

Name of the Institution Where worked	Period : From/To	Duration	Classes and Subjects taught		Medium through which taught
			Classes	Subjects	

16. Name of employer, date and reason for leaving – beginning with the most recent.

Name of the Institution where employed	Date of appointment	Date of resignation/ termination	Post held	Reason for leaving

17. Total number of years of teaching experience.....

18. Participation in Summer Institutes, Orientation Courses, Workshops, Seminars, In-service Training, etc. (use separate sheet if necessary).

Name of the Course	Institution/Organization & Place	Period : From/To	Duration

19. Achievement in Games/Sports/Athletics/NCC/Scouting/Girl Guide etc. Give details.

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20. Interest in co-curricular activities : Give self-assessment of competency level on a 5-point scale in the brackets. (The highest number corresponds to the best).

- Community Work ()
- Environmental activities ()
- Art ()
- Dance ()
- Dramatics ()
- Recitation ()
- Debate ()

- Elocution ()
- Music ()
- Participation in Tours, Camps, etc. ()
- Reading ()
- Self Defence / Martial Arts ()

21. Hobbies : Please specify extent of proficiency/seriousness

22. Which subject(s), besides the area of your specialization, would you like to teach?

Please mention them in order of preference :

Classes	Subjects	Medium of Instruction	Classes	Subjects	Medium of Instruction
Primary			Secondary (IX & X)		
Middle (VI-VIII)			Senior Secondary (XI & XII)		

23. How much time are you willing to spare, beyond the formal school hours, for the following ?

- Remedial teaching
- Teaching the gifted
- Co-curricular activities
- Tours/Picnics/Outings
- Children's personal/emotional problems
- Any other, specify

24. Language proficiency:

Languages	Reading	Writing	Speaking

25. Grade, salary and other emoluments currently/last drawn :

Grade	Basic Pay	Other allowances	Total P.M.

26. Grade/Salary expected

27. If selected, when can you join

28. On a separate sheet of paper, in your own handwriting and language, describe briefly:

- (i) Three best things that you like in your own schooling-experience.
- (ii) Three worst things that happened to you during your own schooling.
- (iii) Two aspects of the Indian School System that you would like to correct urgently and how.

29. Places you have traveled to with purpose, duration and date:

Places Visited	Purpose	Duration & Date

30. Have you any dependents? Yes No. If yes, please indicate name, relationship and age :

Name of dependent(s)	Relationship	Age

31. List any major illness, if any,

32. Physical disability, if any

33. List any paper(s) published by you, any honour, awards etc., received

34. Have you been arrested, indicted, or summoned to Court as a Defendant in criminal proceedings or convicted, fined or imprisoned for violation of Law?

Yes No.

If yes, please give full particulars below:

35. Any remarks you might like to make, thoughts you would like to share or views you would like to express. (Please write in your own language. Use a separate sheet if you wish).

36. REFERENCES (at least two) : Certificates from persons not related to you are to be attached.

1. Name Professional status
 Address
 Phone (Res.) (Off.)

2. Name Professional status
 Address
 Phone (Res.) (Off.)

I certify that the information given by me in this application form is true, complete and correct to the best of my knowledge and belief. I understand that any misrepresentation or omission made herein or in any other document submitted to the school renders me liable to termination or dismissal.

Date Signature of Candidate

Place

For use by the Office of the School

1. Attested copies of Degree/Diploma Certificates and Statement of Marks as specified below :

Attested copies of	High Sch./ Higher Sec.	B.A./B.Sc.	M.A./M.Sc.	B.Ed./ M.Ed./	Any other/ Experience Certificate
Certificates					
Statement of Marks					